1. **Purpose:**
   1.1 The Saskatchewan Oral Health Coalition (SOHC) Leadership Team (LT) works collaboratively with SOHC members to coordinate, develop, facilitate and support SOHC initiatives.

2. **Functions:**
   2.1 Guides the operational and strategic mandate.
   2.2 Acts as a reflective thinking body influenced by SOHC members and current priorities and trends.
   2.3 Involves and motivates members through knowledge exchange and connectivity.
   2.4 Provides forum to be the interactive sounding board for problem solving and/or consultation.
   2.5 Recommends and supports action groups that deal with specific issues as required.
   2.6 Establishes effective reporting processes and maintains SOHC collective knowledge.
   2.7 Facilitates communication.
   2.8 Fosters a participatory and inclusive approach in all activities.
   2.9 Develops and maintains administrative functions.
   2.10 Liaise with people, agencies, and groups in the best interests of the SOHC.

3. **Membership:**
   3.1 Members of the LT are volunteers from the SOHC (currently 8 team members).
   3.2 Other people may be involved on an as-needed basis with agreement from LT (e.g., consultants).
   3.3 The chairperson role is rotated among members.
   3.4 The recorder role is rotated among members.
   3.5 Quorum shall be 50% of SOHC LT members.
   3.6 The signing officers for the SOCH LT are appointed by the Chair and Treasurer. Two signatures are required.
4. **Commitment:**
   4.1 Approximately four half-day meetings per year (16 hours). Meetings may be video conferences.
   4.2 Additional meetings may be called.
   4.3 Meetings are set via *Outlook Calendar Invitations*.
   4.4 Meetings may be cancelled upon consultation with other LT members.
   4.5 Individual work may be required.

5. **Decision-making:**
   5.1 LT members work towards consensus on issues. All those at the table have a voice.
   5.2 Final recommendations are taken to SOHC members for decision.

6. **Accountability:**
   6.1 The LT is accountable to SOHC members.

**Approved by SOHC Members: May 1/2013**